To: All DES Parents

Subject: Yearbook Pictures Needed

The DES Yearbook is still in need of the following pictures to be included in the yearbook.

**Please Note: The pictures should only include students that attend DES. Parents, siblings, other family members and friends (outside of DES) should not be included in the pictures that are submitted.**

* 1st Grade Montage
* 4th Grade Montage
* Valentine’s Day
* Stem Club
* Yoga Club
* Martial Arts Club
* Musical
* Skate Night
* Fall Social
* Safety Patrol
* Holiday Shop
* Drown Proofing
* Math Walk
* Polar Express Day
* Field Trips

If there are any other pictures that you have for events/clubs not listed above, please feel free to submit those as well.

**Photos must be received by Friday, March 23rd, in order to ensure inclusion in the yearbook.**

**The instructions to upload a photo are as follows:**

1. Go to [www.yearbookforever.com](http://www.yearbookforever.com/).

2. Type in "**Davidsonville Elementary School**" (You **must** use **Google Chrome** in order for the pictures to upload correctly on the website).

3. Click the "**Community Upload**" button on the upper right hand side of the screen.

4. Enter the access code: "**gators**" (all lower case)

5. Click "Upload Photo" and select the photo from your computer. Select the “**Events**” folder as the category in the pull down list. **Be sure to include the name of the event/club in the "Add a note" section.**

6. Next, enter **your** contact information in the event that the yearbook staff needs to contact you. Select the check box which states you agree that the photos can be used for the yearbook. Click "Submit Photos".

If you have any questions, please email desgatorsyearbook@gmail.com.