

Davidsonville Elementary School PTO

Imagine, Believe, Achieve!



DES PTO General Meeting Minutes 11/8/21 (Virtual)

1. Role Call
 - a. Board: Brian, Cathy, Laura, Dan, Jen, Karen, Ann
 - b. Other members: Brenna Raines, Allie Waite, Lori Balzano, Colleen Harris, Sophia Celino, Sam Rhinehardt, Cathy Manofsky, Nicole Desrochers
2. Approval of Minutes
 - a. September 30th General Membership Meeting
 - i. Cathy made the motion to approve; Laura seconded, unanimously approved
 - ii. **Karen will send final approved minutes to Laura to put on PTO website**
3. Board Reports:
 - i. President
 1. Nothing
 - ii. Principal
 1. Staff have been standing at the "Stop Here" sign in front of the school during pick up and drop off times to increase awareness that cars need to stop there to allow exiting cars to see oncoming traffic. They are starting to do this less often and hope drivers have learned.
 2. CogAT (Gifted and Talented) testing next week
 3. Fountas and Pinnell testing is underway now
 4. Guest Readers - many have asked when we can start again but still holding off for now due to Covid restrictions
 5. Excited about Book Fair
 6. Halloween was awesome!
 - iii. Vice-President of Communications
 1. Finished the Directory and sent it to Jackie/Colleen for final approval

- iv. Vice-President of Fundraising
 - 1. Book Fair
 - a. Excited to have it in the gym, lots of space which is working better than the library. Downside is that we have to set up each morning and tear down each night
 - b. Raised \$1000 in scholastic bucks so far
 - 2. Boon Supply
 - a. Raised \$4,004.22
 - 3. Skate Night 11/19
 - a. Colleen agreed to send the flyers home in students' backpacks
 - b. Skate Zone makes and supplies the flyers. We need to add stickers about wearing masks
 - i. Jen will pick up flyers and Colleen will have the stickers added and see that they are sent home in backpacks
 - 4. Holiday Shoppe
 - a. There is interest in doing the Holiday Shoppe
 - i. The idea of doing the Holiday Shoppe during the day was raised but there were concerns about students bringing money to school and Colleen was concerned that less money would be raised thus making it less profitable.
 - ii. Colleen prefers not to have it at school because we are not supposed to be holding events with large groups at school
 - iii. The possibility of having it off site was raised
 - 1. Brian knows and will talk to the pastor at MACC to see if we can do it there.
 - iv. Jen spoke with a different vendor who does more to help with set up but items would cost more for students. Jen will get in touch with the vendor for more details and see if there is still time to do it
 - v. Will aim for some time around the 8th or 9th, usually on a Friday; although Mrs. Harris pointed out that we had a great turn out the one time it was on a Monday as well
 - vi. Would it be possible to do a sign-upgenius like we are with Book Fair to reduce crowds and ease lines? Might be too popular for sign-upgenius

- vii. Possibility of having it more than one night was raised but the problem would be needing to set up and tear down multiple times
 - viii. Holiday Shoppe will not have a Bake Sale this year due to Covid
 - ix. Goal to have date we settle on after Hanukkah
- v. Vice-President Volunteer Coordinator
1. Clubs
 2. Book Fair
 - a. Need more help for early dismissal days, especially Thurs.
 - i. Not going as late as planned on some dates due to basketball needing the gym
 - ii. Fri closing at 1 and hoping to be out by 4. Need more volunteers
 - b. Reminder can't do eWallet
 - i. Jen will get the Scholastic catalogue to Harris, Waite, and Balzano to look at ways to spend the Scholastic bucks
 - ii. Lucky Lockers OR something along those lines
 1. A parent donated money for Mrs. Isett to give to children who would not usually be able to buy books an opportunity to do so
 2. Jen will talk with Mrs. Isett about the best way to handle this
 3. Amount per child? Has usually been \$5 in the past but it was agreed that \$10 would be better as it would allow students to afford books
 - c. Trouble with credit card checkout for some
 - i. Some people have had difficulty checking out with credit cards and there is concern that it may be a bigger issues on busier times like after school hours
 - ii. Laura had ideas on what the issue could be, possibly related to the cash registers searching for Wifi signal. Laura and Cathy will discuss
 3. Social
 - a. Trying to get together some off-site social activities, like ice skating
 - b. Jodi Doney is chair, but needs volunteers to help

4. Gator Gallop
 - a. Need a chair; Cathy Manofsky and Cathy Rutkowski are willing to help
 - b. Will need to reserve DAA for the date once selected

5. Science Fair
 - a. Will be held in the spring. Still need a chair whose duties will include helping the lead science teacher to plan the evening event and coordinating the judging and some committee members

vi. Treasurer/Assistant Treasurer

1. Finance Update

- a. Boon and Skate Zone have raised over \$5,000 between the two of them
- b. So far this year, the PTO has spent funds on: teacher luncheons, gift cards for each teacher for back to school, Unity day tee shirts for all students and staff, new color printer in the computer lab, walkie talkies for the teachers, and custodian appreciation day.

vii. Secretary

1. Bus Driver Appreciation

- a. Will be Nov 22. We plan on passing out breakfast sandwiches and drinks to all 16 bus drivers and also plan to give each of them a gift card
- b. Colleen will check to see the number of assistants as well
- c. Karen will contact vendors, obtain details/prices for providing bus drivers with breakfast items that are easy to eat while driving a bus, and will report to the Board.

4. Member Questions

- a. The idea of doing raffles as a fundraiser has been raised, what has the board decided?
 - i. Colleen was going see whether it would be considered gambling (Which we aren't allowed to do)
 - ii. The treasure and Colleen pointed out that we don't really need a fundraiser since we are trying to spend down what we
- b. Gator Gamble
 - i. Not doing it this year

- c. Update on shade structures for the playgrounds
 - i. Colleen spoke with someone from a different school but discovered that what they have is not what we are looking for. Will follow up with her contact
 - ii. Anne has been trying to get in touch with the person who did the original quote for DES a few years ago. Everything is backordered. If we ordered today we wouldn't get anything until Feb.

5. Action Items

- a. Brian will discuss the possibility have having the Holiday Shoppe at MACC with the pastor on Dec 8th or 9th
- b. Colleen will have the "Mask required" stickers added to Skate Zone Flyers and will have the flyers sent home in students' backpacks
- c. Colleen will follow up with her contact regarding shade structures
- d. Colleen will verify the current number of bus drivers and assistants and let Karen know the totals
- e. Jen will get in touch with the Holiday Shoppe vendor for more details and to see if there is still time to do it
- f. Jen will get the Scholastic catalogue to Harris, Waite, and Balzano to look at ways to spend the Scholastic bucks
- g. Jen will pick up Skate Zone flyers from Skate Zone and drop off at DES
- h. Jen will talk with Mrs. Isett about the best way to use the money donated to help students be able to afford books at the Book Fair. The goal should be \$10 each.
- i. Laura and Cathy will look into why some people are having trouble paying by credit card at the Book Fair before Tues when the Book Fair is expected to stay open late and be busier
- j. Karen will send final minutes to Laura to put on PTO website
- k. Karen will contact vendors, obtain details/prices for providing bus drivers with breakfast items that are easy to eat while driving a bus, and will report to the Board.

6. End of Meeting